

DEVELOPMENT PLAN

Goal 1: Building Confidence

- **Specific:** Develop a personal strengths portfolio by identifying at least five skills or qualities that you excel in, focusing on your unique strengths rather than comparisons with others.
- **Measurable:** Write a reflection on each identified strength and gather feedback from at least three trusted peers or mentors.
- **Achievable:** Dedicate 1 hour each week for the next 5 weeks to self-reflection and gathering feedback.
- **Relevant:** Recognizing and celebrating your strengths will enhance your self-confidence and focus on personal growth.
- **Time-Bound:** Complete the portfolio and feedback process by **December 15, 2024**.

Goal 2: Enhancing Technical Skills

- **Specific:** Complete at least three online courses or tutorials on advanced Excel techniques using platforms like YouTube or LinkedIn Learning.
- **Measurable:** Finish each course and apply what you've learned by completing at least 3 practical projects utilizing the advanced techniques.
- **Achievable:** Dedicate 3 hours per week for 8 weeks to complete the courses and projects.
- **Relevant:** Strengthening your technical skills in Excel is essential for your career in finance.
- **Time-Bound:** Complete all courses and projects by **June 30, 2025**.

Goal 3: Expanding Professional Network

- **Specific:** Attend at least 4 finance-related networking events over the next year to connect with industry professionals.
- **Measurable:** Attend each event and actively engage in discussions to build relationships
- **Achievable:** Set aside time monthly to research and attend events, using platforms like LinkedIn and local finance associations.
- **Relevant:** Expanding your network is crucial for career growth and discovering new opportunities in the finance sector.
- **Time-Bound:** Complete this goal by **September 30, 2025**.